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**REPORT TO:** Corporate Overview and Scrutiny Commission

**DATE:** 13 June 2007

**DEPARTMENT:** Corporate Policy and Improvement

**REPORTING OFFICER:** Scrutiny Officer (Mark Codman)

**SUBJECT:** **OVERVIEW OF 2007/2008 WORK PROGRAMMES FOR THE CORPORATE PERFORMANCE PANEL AND GOVERNANCE PANEL**

**WARD/S AFFECTED:** All

**FORWARD PLAN REF:** N/A

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**1.0**

**PURPOSE OF REPORT**

- 1.1 The Corporate Overview and Scrutiny Commission is required to organise and review the work of the Governance Panel and Corporate Performance Panel as appropriate. This is undertaken at the first meeting of the Commission to consider the draft work programmes for the year and at the last meeting of the Commission to review the work of the Panels for the year.
- 1.2 This report therefore details the draft work programmes (as far as possible) for the Governance Panel and Corporate Performance Panel for consideration by the Commission.

**2.0**

**RECOMMENDATION/S**

- 2.1 It is recommended that the Commission use the information in the report to consider the work of the Governance Panel and Corporate Performance Panel as appropriate

**3.0 RECOMMENDED REASON/S FOR DECISION/S**

- 3.1 Consideration of the work of the Governance Panel and Corporate Performance Panel is required to be undertaken by the Corporate Overview

and Scrutiny Commission

## **4.0 THE REPORT**

### **The Governance Panel**

- 4.1 The Statement of Purpose for the Governance Panel is that it “will provide independent assurance of the adequacy of the risk management framework and the associated control environment, independent scrutiny of the authority’s financial and non-financial performance to the extent that it affects the authority’s exposure to risk and weakens the control environment and to oversee the financial reporting process”
- 4.2 The Governance Panel has agreed core functions and these are attached at **APPENDIX A** for information. The detailed Terms of Reference for the Panel are attached at **APPENDIX B** and fall under 3 main headings:
1. Audit Activity – Internal Audit and External Audit (Audit Commission)
  2. Regulatory Framework
  3. Accounts
- 4.3 There are four ordinary meetings of the Governance Panel in each year A draft work programme (as far as possible) for these meetings is attached at **APPENDIX C**, this also indicates which part of the Terms of Reference each item concerns. Timescales for reports from the Audit Commission have been agreed as far as possible.
- 4.4 It should be noted that this Panel acts as the Audit Committee for the Council and therefore much of its work programme concerns statutory responsibilities with externally imposed deadlines.

### **The Corporate Performance Panel**

- 4.5 The Corporate Performance Panel takes an overview on managing and monitoring Corporate Performance within the Council. This includes corporate action plans including finance, performance indicators and other agreed performance measures. The Panel also takes an overview of value for money issues within the Council including the programme of service and Corporate reviews.
- 4.6 There are four ordinary meetings of the Corporate Performance Panel in each year A draft work programme for these meetings (as far as possible) is attached at **APPENDIX D**.

## **5.0 CONCLUSION/S**

- 5.1 The Corporate Overview and Scrutiny Commission is required to organise

and review the work of the Governance Panel and Corporate Performance Panel as appropriate.

- 5.2 The report encloses the draft work programmes the Governance Panel and Corporate Performance Panel (as far as possible) to enable the Commission to consider them.

**Background Papers - None**

**OFFICER CONTACT:** Please contact Mark Codman if you require any further information on the contents of this report. The officer can be contacted at Crescent Gardens by telephone on (01423) 556153 or by Email – mark.codman@harrogate.gov.uk

**SUSTAINABILITY ASSESSMENT / POLICY CONSIDERATIONS**

		Implications are		
		Positive	Neutral	Negative
A	Economy		✓	
B	Environment		✓	
C	Social Equity		✓	
i)	General			
ii)	Customer Care / People with Disabilities			
iii)	Health Implications			
D	Crime and Disorder Implications		✓	

If all comments lie within the shaded areas, the proposal is sustainable.